

PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

San Francisco, California
Date: September 20, 1978
Resolution No. L-204

R E S O L U T I O N

WHEREAS, the Commission has adopted a 40 year retention life for formal files of the Commission, pursuant to Resolution No. 3156, dated February 4, 1965, and

WHEREAS, experience has demonstrated that this is a longer retention period than is normally necessary for Commission purposes, and

WHEREAS, there are no statutes, rules of court, or administrative mandates requiring that our formal files be maintained for any specific period, and

WHEREAS, annual savings in storage costs will be achieved by earlier disposal of unneeded formal files,

BE IT THEREFORE RESOLVED that the retention period for Commission formal files is hereby set at 30 years. Any Division Director may request that a particular formal file be retained for a longer period.

I hereby certify that the foregoing resolution was duly introduced, passed and adopted at a conference of the Public Utilities Commission of the State of California, held on the 31st day of OCTOBER, 1978, the following Commissioners voting favorably thereon:

Fredrick C. John

HUBERT BATINOVICH, President
EDDY SYMONS, JR., VERNON L. STURGEON,
RICHARD D. GRAVELLE, CLAIRE T. DELRICH, Commissioners

Executive Director of the Public
Utilities Commission of the
State of California