



BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

FILED

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Order Instituting Rulemaking to determine whether the temporary measures adopted in Resolution SX-88 or other measures banning personal use of electronic devices by rail transit personnel should be adopted on a permanent basis.

Rulemaking 08-10-007
(Filed October 16, 2008)

COMPLIANCE FILING

ZERO-TOLERANCE POLICY AND PROGRAM OF THE SACRAMENTO COUNTY AIRPORT SYSTEM FOR ACTION TO BE TAKEN REGARDING PROHIBITED PERSONAL ELECTRONIC DEVICE USE, IN COMPLIANCE WITH SECTIONS 5.1 AND 5.2 OF GENERAL ORDER 172, ADOPTED OCTOBER 6, 2011

January 6, 2012

BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

Order Instituting Rulemaking to determine whether the temporary measures adopted in Resolution SX-88 or other measures banning personal use of electronic devices by rail transit personnel should be adopted on a permanent basis.

Rulemaking 08-10-007
(Filed October 16, 2008)

COMPLIANCE FILING

In compliance with General Order 172, adopted on October 6, 2011, Sacramento County Airport System files its Zero Tolerance Policy for the Use of Personal Electronic Devices.

Respectfully Submitted,

1s/ Lisa Stanton
Lisa Stanton, Chief Operating Officer
Sacramento County Airport System
6900 Airport Blvd., Sacramento, Ca. 95837
StantonL@saccounty.net
(916)874-0792

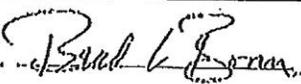
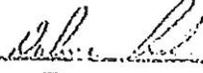
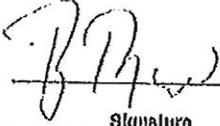
January 6, 2012

BOMBARDIER

Sacramento County Airport System

Sacramento International Airport Automated People Mover System Contract TMP-SPC-01B

Personal Electronic Device Usage Restrictions

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Verified:	<u>Nicholas Kovalov</u> SDO HSE Representative			2011.09.22
Approved:	<u>Floy Ryan</u> Director, ORM, Western Americas Region Name / Title, Group		Signature	2011.09.29 Date
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00	2011.09.01	Initial Release

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1 Purpose

This procedure defines the Personal Electronic Device (PED) usage restrictions so as to mitigate the risks of distraction while in control, in part or whole, of the operating System.

2 Reference documents

Doc ID-number	Title
CPUC General Order 172	Zero Tolerance Policy for the Use of Personal Electronic Devices

3 Scope

This policy applies to all persons in and around the operating System, Bombardier Transportation (Holdings, USA), Inc., hereafter referred to as BTH, SMF SDC staff and sub-contractors.

4 Definitions

APM Vehicles: the INNOVIA 100 SMF SDC fleet

Contractors: are persons who are not employees of Bombardier Transportation but carry out maintenance activities on behalf, and under control, of Bombardier Transportation.

Acoustic or Visual Distraction: audio or visual stimulus that diverts one's attention from a business related task.

Emergency: sudden, unforeseen event requiring corrective or preventive actions in order to protect health, lives and/or property.

On-Call Supervisor / On site Supervisor: is the person being responsible for all operations performed at the respective location by Bombardier Transportation staff or contractors under Bombardier Transportation supervision

Central Control Operator: is the person responsible for leading the operations in conjunction with operating APM vehicles.

Manual Driver: A person authorized and certified to operate an SMF APM INNOVIA 100 vehicle.

Personal Electronic Device: includes but is not limited to cellular phones, multifunctional devices (e.g. "Smartphone's" "Blackberry", "I-Phone"), I-Pod and MP3 players, pagers, computer games, pocket TVs, CD-/DVD-Players, radios with headphones, or similar devices, whether or not provided by Bombardier Transportation.

O&M: Operations & Maintenance

Operations: include, without limitation, task associated with initialization, relocation and operation of APM Vehicles (both in manual and under ATO control), and work associated with the installation and maintenance of wayside equipment. Further it includes work associated with control and surveillance of all operations.

System: Equipment Rooms, Guideway, Wayside, Maintenance & Storage Facilities, Central Control Room, including but not limited to all areas work areas of the SMF APMS.

Target Group: is the category of persons this Procedure is applicable for persons;

- ❖ carrying out work within the dynamic operating envelope,
- ❖ are operating APM Vehicles,
- ❖ are monitoring ATO movement of vehicles.

Members of the Target Group includes, without limitation:

- ❖ Site Management & Administrative Staff
- ❖ Transit Technicians
- ❖ Central Control Operators
- ❖ BTH sub-contractors

Text Communication: means communication by means of sending SMS or other text information using a Mobile Telephone and Personal Electronic Device. Also known or referred to as – texting, messaging, chatting, IMing, instant messaging etc.

Third Persons: are persons who are not BTH employees but are on location under BTH supervision (e.g., visitors).

Voice Communication: means verbal communication by means of using a Mobile Telephone and Personal Electronic Device, excluding MRS handheld radios.

5 Policy

5.1. Ban of Use

All members of the Target Group are expressly prohibited to use any Mobile Telephone and Personal Electronic Device for any purpose while operating System Vehicles, in System Operational Control or working within the vehicle dynamic envelope.

Exceptions may be provided according to section 5.2. Only.

5.2. Exceptions Pursuant to Professions

Exceptions from this general ban of use may be provided as follows:

5.2.1. Transit Technicians

For Transit Technicians, the use of a Personal Electronic Device for Voice or Text Communication may be allowed only in Emergency situations (where no other means of communication is available).

5.2.2 Central Control Operators

For Central Control Operators, the use of Personal Electronic Device for Voice or Text Communication may be allowed only:

- (a) In case of a express authorization from the On-Call / On Site Supervisor or his/her deputy.
- (b) In Case of Emergency (where no other means of communication is available).

5.3 Regulation for Contractors and Third Persons

It must be foreseen that when members of the Target Group work together with Contractors or Third Persons, the Contractors and Third Persons have to be expressly informed about the content and extension of this procedure, their obligation to comply with it and about the possible consequences.

6 Consequences of Non-Compliance

Any BTH SMF SDC employee who violates this Procedure will be subject to disciplinary measures consistent with the current BTH Employee Handbook guidelines for progressive discipline up to and including termination of her or his employment without notice. Contractors and Third Persons caught in violation may be asked to terminate activities and leave the site.

Individual Employee Acknowledgement Sheet
SMF APMS POL-001-Rev.00

Acknowledgement

I have read and understand the contents of the current release of the SMF SDC PED Usage Restriction Policy listed below. I will ensure that these procedures are properly followed during system operation as they apply to my duties and responsibilities. I also understand that a working knowledge of the rules and procedures is a requirement for the safe performance of my daily tasks. I am aware of the hazards associated with using a mobile telephone or a personal electronic device and will ensure that all safety related rules, procedures and practices are followed.

Title: SMF SDC Personal Electronic Device Usage Restrictions

Revision: 00

September 01, 2011

Employee Name:

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Employee Signature:

.....

Employee Number:

.....

Date:

.....

Group Employee Acknowledgement Sheet
SMF APMS POL-001-Rev.00

I have been trained on the contents of the SMF SDC Policy regarding PED Usage Restrictions as identified below. I will ensure that these procedures are properly followed during system operation as they apply to my duties and responsibilities. I also understand that a working knowledge of the rules and procedures is a requirement for the safe performance of my daily tasks. I am aware of the hazards associated with using a mobile telephone or a personal electronic device and will ensure that all safety related rules, procedures and practices are followed.

Title: SMF SDC Personal Electronic Device Usage Restrictions

Revision: 00

September 01, 2011

No.	Printed Name	Radio Call Sign	Signature
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Site Manager's Review		Signature _____ Date _____	