

**BEFORE THE PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA**

In the Matter of the Application of Pacific Gas and Electric Company for: (1) Authority to Sell or Assign Recovery Property to One or More Financing Entities; (2) Authority to Service Recovery Bonds on Behalf of Financing Entities; (3) Authority to Establish Charges Sufficient to Recover Fixed Recovery Amounts and Fixed Recovery Tax Amounts; and (4) Such Further Authority Necessary for PG&E to Carry Out the Transactions Described in this Application.  
(U 39 E)

Application 04-07-032  
(Filed July 22, 2004)

**ADMINISTRATIVE LAW JUDGE'S RULING  
ESTABLISHING A SERVICE LIST AND SERVICE PROTOCOLS**

On July 23, 2004, the assigned Administrative Law Judge (ALJ) issued a ruling that established a deadline of August 2, 2004, for the filing of protests and responses to Application (A.) 04-07-032. Persons and representatives of entities (collectively, "persons") that file protests or responses will be placed on the service list for A.04-07-032. Other persons interested in monitoring or participating in A.04-07-032 should send a request to the Commission's Process by no later than August 5, 2004, asking that their names be placed on the official service list for this proceeding. These requests can be sent via e-mail (ALJ\_Process@cpuc.ca.gov) or by regular mail (Process Office, CPUC, 505 Van Ness Avenue, San Francisco, California 94102). Any filings between now and August 12, 2004, should be served on the service lists for Investigation 02-04-026

and A.04-07-032 (if available). Beginning August 13, 2004, only the service list for A.04-07-032 should be used.

This proceeding will use the electronic service protocols in Appendix A of this Ruling. Anyone requiring paper service of documents should inform the Commission's Process Office.

Finally, all parties should provide to the assigned ALJ via e-mail (tim@cpuc.ca.gov) an electronic copy of their filings. The electronic copies should be in Microsoft Word and/or Excel, if possible.

Therefore, **IT IS RULED** that:

1. Persons that file protests or responses in this proceeding will be placed on the service list for Application (A.) 04-07-032.
2. Other persons interested in monitoring or participating in A.04-07-032 must send a request to the Commission's Process by no later than August 5, 2004, asking that their names be placed on the official service list for this proceeding. These requests can be sent via e-mail (ALJ\_Process@cpuc.ca.gov) or by regular mail (Process Office, CPUC, 505 Van Ness Avenue, San Francisco, California 94102).
3. Any filings between now and August 12, 2004, must be served on the service lists for Investigation 02-04-026 and A.04-07-032 (if available). Beginning August 13, 2004, only the service list for A.04-07-032 shall be used.
4. This proceeding will utilize the electronic service protocols in Appendix A of this Ruling.
5. Anyone requiring paper service of documents in this proceeding must notify the Commission's Process Office.
6. All parties shall provide to the assigned Administrative Law Judge (ALJ) via e-mail (tim@cpuc.ca.gov) an electronic copy of any filings they make in this

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proceeding. The electronic copies provided to the assigned ALJ should be in Microsoft Word and/or Excel, if possible.

Dated July 29, 2004, at San Francisco, California.

/s/ TIMOTHY KENNEY

Timothy Kenney  
Administrative Law Judge

## **APPENDIX A**

### **ELECTRONIC SERVICE PROTOCOLS**

#### **Service of Documents by Electronic Mail**

For the purposes of this proceeding, all parties shall serve documents by electronic mail (email), and in turn, shall accept service by email.

Parties shall serve electronic copies on all other persons on the service list, including non-parties listed in the state service category and the information only category of the service list.

#### **Notice of Availability**

If a document, including attachments, exceeds 75 pages, parties may serve a Notice of Availability in lieu of all or part of the document, in accordance with Rule 2.3(c) of the Commission's Rules of Practice and Procedure.

#### **Filing of Documents**

These electronic service protocols govern service of documents only, and do not change the rules regarding the tendering of documents for filing. Documents for filing must be tendered in paper form, as described in Rule 2, *et seq.*, of the Commission's Rules of Practice and Procedure. Moreover, all filings shall be served in hard copy (as well as email) on the assigned ALJ.

#### **1. Electronic Service Standards**

As an aid to review of documents served electronically, parties should follow these procedures:

Merge into a single electronic file the entire document to be served (e.g. title page, table of contents, text, attachments, and service list).

Attach the document file to an electronic note.

Identify the following in the subject line of the note: proceeding number; the party sending the document; and the abbreviated title of the document.

Within the body of the note, identify the word processing program used to create the document. (Commission experience indicates that most recipients can open readily documents sent in Microsoft Word or PDF formats.)

If the electronic mail is returned to the sender, or the recipient informs the sender of an inability to open the document, the sender shall immediately arrange for alternative service (paper mail shall be the default, unless another means is mutually agreed upon).

### **Obtaining Up-to-Date Electronic Mail Addresses**

The service lists for active proceedings are available on the Commission's web page, [www.cpuc.ca.gov](http://www.cpuc.ca.gov). To obtain an up-to-date service list of email addresses:

Choose "Proceedings" then "Service Lists."

Scroll through the "Index of Service Lists" to the number for this proceeding.

To view and copy the electronic addresses for a service list, download the comma-delimited file, and copy the column containing the electronic addresses.

The Commission's Process Office periodically updates service lists to correct errors or to make changes at the request of parties and non-parties on the list. Parties should copy the current service list from the web page (or obtain paper copy from the Process Office) before serving a document.

### **Pagination Discrepancies in Documents Served Electronically**

Differences among word-processing software can cause pagination differences between documents served electronically and print outs of the original. (If documents are served electronically in PDF format, these differences do not occur.) For the purposes of reference and/or citation in cross-examination and briefing, all parties should use the pagination found in the original document.

### **Electronic Format of Documents Provided to the ALJ**

Electronic copies of all documents filed and/or served in this proceeding should be provided to the assigned via email ([tim@cpuc.ca.gov](mailto:tim@cpuc.ca.gov)). The electronic copies provided to the assigned ALJ should be in Microsoft Word and/or Excel, in addition to any other electronic formats (e.g., PDF format).

**(END OF APPENDIX A)**

