PUBLIC UTILITIES COMMISSION OF THE STATE OF CALIFORNIA

Communications Division **RESOLUTION T-17794**
Consumer Programs Branch **August 10, 2023**

D R A F T R E S O L U T I O N

Resolution T-17794: Approves $999,480 in funding for four projects from the Digital Divide Account for the Digital Divide Grant Program.

SUMMARY

This Resolution approves four grants, totaling $999,480, in the Digital Divide Grant Program pilot, to the following community-based organizations: Outside the Lens, Human IT, the Small School District Association, and Thrive. The grants are aimed at reducing the digital divide in nine schools located in low income urban and rural areas. These schools are part of small school districts and have a total student population of around 2,556.[1] The grants will assist in providing necessary resources to ensure students in these schools have access to digital technology to bridge the digital gap between those with and without access to technology. The projects will provide digital literacy training, take home devices, broadband connections, and teacher training, and they will serve approximately 777[2] students out of the total student population of 2,556.

BACKGROUND

Public Utilities Code (Pub. Util. Code) § 280.5, enacted by AB 855 (Ch. 820, Stats. 2003), established the Digital Divide Grant Program (DDGP) and requires the California Public Utilities Commission (CPUC or Commission) to award grants to fund digital divide programs.[3] The program is funded through a percentage of revenues generated from lease agreements for wireless telecommunications facilities located on state-owned

[1] Per CDE data retrieved from www.CDE.ca.gov on May 05, 2023.

[2] Approximate number provided by applicants.

[3] All statutory references refer to the Public Utilities Code, unless otherwise stated.

property, which is then deposited into the Digital Divide Account.[4] Currently, the Digital Divide Account maintains a balance of approximately $1.2 million dollars.

Section 280.5(c)(2) requires the Commission to award grants to community-based nonprofit organization,[5] on a competitive basis subject to criteria to be established by the commission and in a way that disburses the funds widely, including urban and rural areas for the purpose of funding community technology programs. The statute defines "digital divide projects" as community technology programs involved in activities that include, but are not limited to, the following:

(1) Providing open access to and opportunities for training in technology.

(2) Developing content relevant to the interests and wants of the local community.

(3) Preparing youth for opportunities in the new economy through multimedia training and skills.

(4) Harnessing technology for e-government services.

On September 18, 2020, the Commission initiated Rulemaking (R.) 20-09-001 (the "Broadband for All" proceeding) to set the strategic direction and changes necessary to expeditiously deploy reliable, fast, and affordable broadband. The rulemaking sought comment on how the Commission should use the roughly $1 million in the Digital Divide Account to help schools and students. In Decision (D.) 21-10-020, Ordering Paragraph 7, the Commission authorized Communication Division (CD) to initiate a pilot program and delegated staff the authority to approve grants using the following criteria:

a. Grants are limited to serving urban and rural low-income small school districts.

b. The beneficiary school must be in an urban or small rural school district, as identified by the California Department of Education.

c. The beneficiary school must have a free lunch participation rate of at least 50 percent.

[4] Pursuant to Pub. Util. Code § 280.5(b), the Digital Divide Account, established in the California Teleconnect Fund Administrative Committee Fund, must be used only for digital divide pilot projects.

[5] Also known as Community Based Organizations (CBOs). Grant recipients must exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. Pub. Util. Code § 280.5(c)(2).

d. The grant recipient must be a Community Based Organization non-profit with a demonstrated record of work to address the digital divide.

e. CBO administrative expenses are limited to no more than 10 percent of the grant amount.

f. Grants must provide a holistic solution including, but not limited, to:

    i. Student home broadband connection.

    ii. Student required hardware including laptop, Chromebook and/or hotspots.

    iii. Student curriculum focused on the use of technology.

    iv. Software to enable distance learning for student and teacher; and

    v. Training for teachers in the use of technology for distance learning.

a. The term of the project is limited to one school year.

b. Ongoing subsidies for the Commission's California Teleconnect Fund eligible services may be available for the participating school; and

c. Grants shall not exceed $250,000 per pilot project.

The Commission discussed an intent to award three projects for small, rural schools and one project for urban schools, based on the reasoning that small rural districts are at the greatest disadvantage when it comes to obtaining funding.[6] After the project term ends, discounts on the cost of eligible services may be available to schools that participate in the California Teleconnect Fund.[7]

[6] Decision 21-10-020 at 22.

[7] Decision 21-10-020 at OP 7.

DDGP Pilot Projects

On October 6, 2022, the Commission issued Resolution (Res.) T-17770, which set forth the final eligibility criteria, application process, required documentation, and scoring of the DDGP pilot projects. Staff developed the methodology to ensure that the four grant recipients were selected on a competitive basis in compliance with the statute.

The resolution states that the projects must provide a holistic solution including, but not limited to:

1. Student home broadband connection.
2. Student required hardware including laptop, Notebook and/or hotspots.
3. Student curriculum focused on the use of technology.
4. Software to enable distance learning for student and teacher; and
5. Training for teachers in the use of technology for distance learning.[8]

The resolution indicated CD's intent "to ensure that the inaugural digital divide pilot projects have an excellent chance of ongoing success and are supported by the community and the students they will serve."[9] A CBO, in partnership with one or more eligible public schools, may request funding for digital divide project, regardless of whether that project is established or proposed. To be considered for grants, the recipients must be a non-profit organization that have demonstrated a commitment to addressing the digital divide.[10]

The resolution also encouraged the CBOs and beneficiary schools to sustain the projects beyond the initial pilot grant period and for at least one full school year.

At the end of the grant-funded term, the Commission will assess each digital divide project and may decide to offer additional funding through a second round of grants. The Commission will also evaluate the success of the pilot and consider opening the program to other (non-school) related community technology programs.

[8] Res. T-17770 at 5.

[9] Res. T-17770 at 3.

[10] *Id.* at 5.

DISCUSSION

DDGP Outreach

Once the Commission adopted Res. T-17770, CD staff developed an outreach plan targeting qualified CBOs with the necessary expertise and experience to submit a project proposal and DDGP application The CPUC News and Outreach division promoted the DDGP by creating promotional materials, issuing a press release, and sharing information about the pilot program on the Commission's webpage and social media platforms. Staff emailed the DDGP promotional materials to the last CTF proceeding service list, R. 13-01-010 (the CTF program includes CBO participants offering educational and technological services to the community) and reached out to the Education sector representative of CTF Administrative Committee to ensure this information reached the California Department of Education. Finally, staff ensured the grant opportunity was also published on the Cal Grants website.

Application review and scoring

The Commission set an application deadline of January 11, 2023. To assist applicants, CD staff published detailed instructions—along with the application package and staff contact information—on the Communications Division DDGP webpage. Staff timely received a total of 11 applications.

A Scoring Panel of three analysts evaluated the applications in three stages: (1) Baseline Review, (2) Individual Scores, and (3) Final Scores and Determination. Each panelist conducted an independent assessment of the applications, considering predetermined evaluation criteria. Afterward, the panelists convened to deliberate and discuss the composite scores and rankings of the applications. This collaborative discussion played a crucial role in finalizing the assessment and determining the final scores for each application.

Panelists first evaluated the baseline requirements[11] to determine whether the application can progress to the second stage of review. Of the eleven applications received, six did not meet the basic requirements and were sent a notification that their applications would not advance to the next stage.

During the second stage of evaluation, the Scoring Panel evaluated the remaining six applications based on four key categories: *Scope of Work*, *Experience*, *Budget*, and *Overall*. Each category received a score, with a maximum score of 100 points:

Category	Points (Maximum)
Scope of Work	40
Experience	30
Budget	20
Overall	10
Total	**100**

In the final scoring stage, the Scoring Panel engaged in discussions to collectively evaluate the applications and assign a final composite score to each. The purpose of these deliberations was to ensure a comprehensive assessment and consideration of all relevant factors. Based on the assigned scores, the applications were then ranked in descending order to determine the finalists. The four projects with the highest total scores were identified and recommended for funding, as they demonstrated exceptional merit and alignment with the program's objectives.

[11] Res. T-17770, pp. 8-9, states the baseline requirements include: (1) The application must be complete and timely submitted. The information and documents submitted must be sufficiently responsive to the application requirements. (2) The applicant is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code. (3) The applicant must be active and in good standing with the California Franchise Tax Board. (4) The applicant must submit at least three letters of recommendation. The letters of recommendation must be from entities unrelated to the beneficiary school, and can include state or local government agencies, public schools or school districts, county offices of education, persons holding public office, trade associations or groups, community groups, and/or anchor institutions. (5) The applicant must have a project established/active with a beneficiary school(s), or, at minimum, an agreement with a beneficiary school(s) to execute a proposed project. (6) The applicant must submit at least two letters of endorsement per beneficiary school supporting the digital divide project. One letter is required from each of the following: the beneficiary school's district office and the beneficiary school's Parent Teachers Association. (7) The beneficiary school(s) must be located within the boundaries of an urban or rural small school district, as identified by the California Department of Education. (8) The beneficiary school(s) must have a Free or Reduced-Price Meal participation rate of at least 50 percent.

Staff Determination-Finalists

Based on the Scoring Panel review, staff recommends the Commission award grants to: (1) Outside the Lens, (2) Human IT, (3) Small School District Association, and (4) Thrive. Details of each project are described below.

1. <u>Outside the Lens</u>
Urban small school district
Schools served:

- **Monarch School (San Diego, San Diego County, CA)**
  FRPM participation: 100%
- **San Pasqual Academy (San Diego, San Diego County, CA)**
  FRPM participation: 100%
- **San Diego Court School (San Diego, San Diego County, CA)**
  FRPM participation: 100%

Project budget: $250,000[12]

Total students served: 96[13]

Final Composite Score: 90.8[14]

Outside the Lens (OTL) received the highest score among urban, small school district applicants. Under *Scope*, OTL's received a score based on their proposal to purchase 45 MacBook Pros along with protective cases for all three schools combined, and Adobe Creative Cloud licenses and deployment software for each laptop. The proposal will support a digital literacy program that encourages students to critically read media messaging, explore state of the art technology via progressively complex projects, and dive into software interfaces. The proposal will fund onsite support from three media specialists, one for each school. It will also provide 20 hours of training for classroom teachers. Classroom teachers will be trained in how to use hardware and software, as well as how to implement OTL's engaging digital media arts projects.

Outside the Lens earned a high score under *Experience* because they have over 20 years'

[12] See Resolution T-17794, Appendix A.

[13] Outside the Lens Application, Section 2.3, p. 6.

[14] See Resolution T-17794, Appendix B.

experience in delivering arts-integrated digital and media literacy programming to classes, after-school programs, summer sessions, workshops, and classroom teacher training. For over 10 years, Outside the Lens partnered with San Diego County Office of Education's Juvenile Court and Community Schools (JCCS), bringing Cameras in the Classroom, a digital and media literacy program, to justice-connected youth. Outside the Lens is led by arts education, arts administration, and K-12 digital technology education professionals.

The final score for *Overall* was determined on the disadvantaged student population consisting of homeless youth, foster youth, and youth in juvenile facilities. The three schools have the highest Free or Reduced Price Meal (FRPM) levels of 100%, and the curriculum provides job skills and a career track for students that do not require a college degree.

2. <u>Human IT</u>

Rural small school district.

Schools served:

- **Wonderful College Prep Academy Delano (Delano, Kern County, CA)**
  FRPM participation: 81.2%

- **Wonderful College Prep Academy Lost Hills (Lost Hills, Kern County, CA)**
  FRPM participation: 76.5%.

Project budget: $250,000[15]

Total students served: 465[16]

Final Composite Score: 95.6[17]

Human I-T received the highest *Final Composite Score* among the rural small school district applicants. For *Scope of Work*, Human I-T earned its score based on its proposal to provide 25 hotspots called Smartspots serviced by Kajeet. The project will fund one year of subscription for the hotspots that provide unlimited data on the Verizon network. Students can use the hotspots on campus or at home. The applicant

[15] See Resolution T-17794, Appendix A.

[16] Human IT Application, Section 2.4, p. 7.

[17] See Resolution T-17794, Appendix B.

proposes to provide 440 iPads to the school to support students in developing digital skills, and two Apple MacBook Pros for teachers. The iPads and laptops will come with AppleCare for Apple hardware and software support during the project term. The grant will support the school's on-going Digital Art class teaching students on how to use Adobe Photoshop and other digital skills. Additionally, Wonderful College Prep Academy teachers and students will have access to the schools' IT teams who support the community in training and troubleshooting any technical issues. The project benefits extend beyond classroom walls by offering digital literacy training that includes devices for students, support, internet connections at home and parent training.

For *Experience*, staff considered Human I-T's track record to bridge the digital divide as a nonprofit that provides digital inclusion programs and close collaboration with schools and educators. Human I-T utilized California Advances Services Funding (CASF) grants for past projects addressing the digital divide, and for their work with Detroit Public Schools.

Human I-T also scored the highest in *Overall* because their proposal is simple to implement as it funds devices which they assert they can get into the classrooms within four to six weeks of funding. The beneficiary schools have the highest FRPM levels.

3. <u>Small School District Association</u>
Rural small school district
Schools served:

- **Owens Valley Elementary (Independence, Inyo County, CA)**
  FRPM participation: 63.2%.

- **Owens Valley High (Independence, Inyo County, CA)**
  FRPM participation: 66.7%.

Project budget: $249,650[18]
Total students served: 101[19]
Final Composite Score: 93.3[20]

[18] See Resolution T-17794, Appendix A.

[19] Small School District Association Application, p. 12.

[20] See Resolution T-17794, Appendix B.

The Small School Districts' Association (SSDA) project ranked second in the rural, small school district category. For *Scope of Work*, SSDA received a score based on its proposal to equip every student's home with a hotspot or equivalent for connectivity, as well as on school buses. The project will ensure that every student has a device to stay connected in school and at home. SSDA plans to work with Owens Valley's superintendent to ensure devices fit the needs of their students and context. They identified a preference for iPads for their K-1 students and Chromebooks for students in Grades 2 through 12. The project is designed to outlast the initial implementation year. Families will be able to keep their hotspots at home and students will maintain access to their devices. SSDA will work with the district, California Department of Education, US Department of Education, and the Owens Valley Board of Education for additional funding. SSDA secured funds for a five-year United States Department of Education Computer Science Grant for $3.2 million dollars to implement computer science programs in North State Counties (not Inyo) and can incorporate this project into that grant through an addendum or second grant.

For *Experience*, SSDA's final score was influenced by its experience in supporting schools across California. Currently, SSDA is implementing CS4NorCal, an Education Innovation and Research Grant using the innovative Computer Science Rural Implementation Model. This program prepares teachers and students in high-need rural areas to meet workforce demands for more qualified computer science professionals. Additionally, SSDA facilitated the development of technology programs at Pescadero High School, South Tahoe High School, Modoc High School, and Wheatland High School through the Tides Foundation Gentech STEM Education Fund, Reach for the Upside Grant.

The *Overall* score included factors due to their rural location, the lack of highspeed broadband, and shortage of qualified teachers. The project will serve disadvantaged students: 68% of the students in Owens Valley are Latino, Native American, or two or more races. Native American students account for 21% of the student population with little access to the internet on their reservation. For the schools served, 67% of students are on FRPM.

4. <u>Thrive</u>

Rural Small School District

Schools served:

- **Surprise Valley High School (Cedarville, Modoc County, CA)**
  FRPM participation: 58.6%.

- **Surprise Valley Elementary (Cedarville, Modoc County, CA)**
  FRPM participation: 63.2%.

Project budget: $249,820[21]
Total students served: 115[22]
Final Composite Score: 93.0[23]

Thrive ranked third among rural, small school district applications. It earned its *Scope of Work* score because their proposal funds a needs assessment that analyzes the landscape of internet connectivity in students' homes. Thrive aims to equip every student's home with a hotspot or equivalent for connectivity, as well as on school buses. The hotspots will come with prepaid data plans for 12 months. Thrive proposes to provide each student with an iPad or Chromebook. Six charging carts will be purchased to facilitate the charging of these devices. The project aims to provide a series of workshops and training sessions for students and their families on device usage, safety, digital citizenship, and 21st century career development. The applicant will partner with Arizona State University (ASU) and Copernicus Solutions to provide professional development for teachers and school staff to ensure learning is maximized by the new devices and connectivity in the community. Students will also have access to online courses through ASU Prep. Technical support will be available from Copernicus Solutions. Kindergarten through fifth grade students will have access to high quality online learning platforms.

The *Experience* score reflects Thrive's decades of experience as school and district administrators, and experience implementing community-based projects at the school and district level. Thrive has partnered with the San Diego County Office of Education to create an Innovation Center to serve the county's 500,000 students. During the pandemic, Thrive developed distance learning and blended learning tools for the state

[21] See Resolution T-17794, Appendix A.

[22] Thrive Application, p. 14.

[23] See Resolution T-17794, Appendix B.

of California. They worked with the State Board of Education and supporting agencies to develop a playbook for engaging and supporting students during eLearning. In partnership with California Collaborative for Educational Excellence and with the support of California Board of Education, Thrive created a statewide tool and guidance for leveraging technology and broadband implementation. Additionally, Thrive served in an advisory role to the U.S. Secretary of Education.

Thrive's *Overall* score reflects the remoteness of the location, the population of the school's includes students from the Fort Bidwell Indian Community a federally recognized tribe of Northern Paiute Indians. Since the area is also prone to high fire danger and mudslides, providing students with hot spots to stay connected is crucial to their academic success.

Funding Determination

Staff reviewed the proposed budgets of each finalist's application to ensure the budget did not exceed $250,000 per project and the 10% administrative expense limit. Staff determined the budget items and services proposed by the finalists are reasonable. Accordingly, staff recommends the Commission allocate a total of $999,480 from the Digital Divide Account to award four grants based on the amounts below:

(1) **Outside the Lens:** $250,000

(2) **Human I-T:** $250,000

(3) **Small School District Association:** $249,650, and

(4) **Thrive:** $249,820

Detailed budget information can be found in Appendix A of the final version of this Resolution.

Upon issuance of this resolution, CD will send a Notice of Award letter to the finalist CBOs and beneficiary schools. The selected CBOs will be required to immediately complete a Payee Data Record Form, Standard (STD) 204, to receive the allocated funding.

Compliance requirements

As a condition of accepting DDGP funds, the grant recipients agree to comply with all the rules and guidelines of the program, as specified in the signed acknowledgement included in each applicant package.[24] Grant recipients are required to timely submit two project reports, along with any invoices or other supporting documentation of program expenses:

- **Progress Report:** due no later than **February 1, 2024.** Grantees must submit information on the progress of the project, including the status of milestones, for the first four months of implementation.
- **Completion Report:** due no later than **November 1, 2024**. Grantees shall report on the completion of the overall project, milestones met, and metrics to assess outcomes.

A sample template is provided in Appendix C. Staff will generate a final report template and make it available on the DDGP website (www.cpuc.ca.gov/ddgp) ahead of each due date.

The grantee must submit the reports to DigitalDivideGrantProgram@cpuc.ca.gov via email or using the Commission's secure file transfer tool Kiteworks (https://kwftp.cpuc.ca.gov).[25]

Payments to DDGP Recipients

In both required reports, grantees must include all invoices and supporting documentation of project expenses incurred. The Commission will reimburse grantee expenses in accordance with the disbursement schedule described in Appendix D of this resolution, and within the time specified in Government Code § 927, *et seq*.

[24] The signed agreements of the grant finalists are appended to this resolution as Appendix E.

[25] A user guide containing instructions on how to use Kiteworks is available at https://www.cpuc.ca.gov/-/media/cpuc-website/about-cpuc/employee-information/kiteworksftpexternalusersquickstartguide.pdf.

Project Audit and Review

Grantee agrees that the digital divide project is subject to audit and review by the Commission. The grantee shall implement a document retention policy and maintain all files, invoices, and other related documentation for a period of three years after final payment is received. The grantee shall make these records available to the Commission upon request. Staff may also conduct site visits if necessary.

Should the grantee fail to complete the project or incurs any unreasonable expenses beyond the project's proposed scope of work or budget, the Commission may either: (1) disallow those expenditures against any of the grantee's remaining funds, or (2) order reimbursement of some or all of the Digital Divide Account funds received. Any costs incurred beyond the funding amount awarded in the grant shall be borne by the grantee and/or the beneficiary school.

COMMENTS ON DRAFT RESOLUTION

In compliance with Public Utilities Code, §311(g), a notice letter was emailed on July 7, 2023, informing all parties on the CTF Distribution List of the availability of the draft of this Resolution for public comments at the Commission's documents website at http://www.cpuc.ca.gov/documents/. This letter also informed parties that the final conformed Resolution adopted by the Commission will be posted and available at the same website. The Commission received no public comments.

FINDINGS

1. Public Utilities Code Section 280.5 establishes the Digital Divide Grant program and requires the Commission to award grants to community-based nonprofit organizations on a competitive basis to fund digital divide programs in a way that disburses the funds widely, including urban and rural areas for the purpose of funding community technology programs.

2. The Digital Divide Grant Program is funded by a percentage of fees collected from the lease of certain state-owned property to wireless telecommunications service providers for wireless telecommunications facilities, pursuant to Govt. Code Section 14666.8.

3. Decision (D). 21-10-020 authorized up to $1,000,000 from the Digital Divide Account and stated an intent to award four grants for projects targeting low-income schools in small school districts—three grants will be designated to schools in rural areas and one grant for urban area schools.

4. Decision (D). 21-10-020 delegated Communications Division staff the authority to approve grants from the Digital Divide Account that meet the criteria set forth in Ordering Paragraph 7 and Public Utilities Code § 280.5.

5. The Digital Divide Account currently has a balance of $1,200,000.

6. The Commission set a maximum of up to $250,000 each for four pilot projects with no more than 10% of the awarded grant allocated to administrative expenses.

7. Grant participants must be a Community Based Organization nonprofit with a demonstrated record of work in addressing the Digital Divide.

8. Grants will fund projects that serve a beneficiary school located in an urban or rural low-income area small school district. The beneficiary school must have a Free or Reduced Meal Program of at least 50%.

9. Resolution T-17770 set forth the Community Based Organization and beneficiary school eligibility criteria, application process application package, application scoring, project reporting and compliance requirements for the Digital Divide Grant Program pilot projects.

10. Staff developed an outreach program to target potential Community Based Organizations with expertise in education and technology.

11. The Commission received eleven submissions for the DDGP pilot by the application deadline of January 11, 2023.

12. Five applicants failed to meet the Basic Requirements set forth in Resolution T-17770 and did not advance to the Scoring stage.

13. After individually scoring the six finalists, staff assigned composite scores and selected four finalists.

14. Staff recommends awarding a grant of $250,000 to Outside the Lens to benefit students in a low- income, urban small school district.

15. Staff recommends awarding a grant of $250,000 to Human I-T to benefit students in a low-income, rural small school district.

16. Staff recommends awarding a grant of $249,650 to the Small School District Association to benefit students in a low-income, rural small school district.

17. Staff recommends awarding a grant of $249,820 to Thrive to benefit students in a low-income rural small school district.

18. It is reasonable to condition the digital divide grants by requiring a recipient submit Project Status Reports, invoices, and other documentation, and for staff to conduct audits, review, or site visits as needed, to ensure all funds are being spent in accordance with Pub. Util. Code § 280.5.

19. Outside the Lens, Human I-T, Small School District Association, and Thrive each signed an agreement which is included in their application package that "if selected as a grant award recipient, the organization and any of its officers, employees, agents will carry out the approved project in good faith and shall adhere to terms and conditions of the California Public Utilities Commission, the Digital Divide Grant Program, California Public Utilities Code § 280.5, Decision 21-10-020, and Resolution T-17770, and any successor decisions."

20. There are no safety issues concerning the awarding of the grants.

21. The Commission received no public comments.

THEREFORE, IT IS ORDERED that:

1. The Commission shall award $250,000 to Outside the Lens, $250,000 to Human I-T, $249,650 to Small School District Association and $249,820 to Thrive to fund the proposed projects submitted in their respective application packages.

2. Outside the Lens, Human I-T, Small School District Association, and Thrive shall comply with all guidelines, requirements and, conditions associated with a Digital Divide Grant program award, as specified in D.21-10-020, Resolution T-17770 and this Resolution.

3. Outside the Lens, Human I-T, Small School District Association, and Thrive shall complete all work and achieve all workplans submitted with its application.

4. By receiving a Digital Divide Grant Program grant, Outside the Lens, Human I-T, Small School District Association, and Thrive agree to comply with the terms, conditions and requirements of the grant and thus submits to the jurisdiction of the Commission regarding disbursement and administration of the grant.

5. Outside the Lens, Human I-T, Small School District Association, and Thrive shall submit a Progress Report on the first four months of implementation, including the status of milestones. The Progress Report must include any invoices and supporting documentation of all expenses incurred and is due no later than February 1, 2024.

6. Outside the Lens, Human I-T, Small School District Association, and Thrive shall submit a Completion Report of the overall project, milestones, and metrics to assess outcomes. The Completion Report must include any invoices and supporting documentation of all expenses incurred and is due no later than November 1, 2024.

7. Outside the Lens, Human I-T, Small School District Association and Thrive shall implement a document retention policy and maintain files, invoices, and other related documentation for three years after final payment. The records must be available to the Commission upon request and are subject to audit and review by the Commission at any time.

8. If Outside the Lens, Human I-T, Small School District Association, or Thrive fails to complete the project or incurs any unreasonable expenses outside the project's scope of work or budget, the Commission may either: (1) disallow those expenditures against any of the grantee's remaining funds, or (2) order reimbursement of some or all of the Digital Divide Account funds received. Any costs incurred beyond the funding amount awarded in the grant shall be borne by the grantee and/or the beneficiary school.

This Resolution is effective today.

I certify that the foregoing resolution was adopted by the California Public Utilities Commission at its regular meeting on _____, and the following Commissioners approved favorably thereon:

_____
Rachel Peterson,
Executive Director

APPENDIX A
Approved Project Budgets[1] and Number of Students Served by Project

Outside the Lens
125 14th Street San Diego, CA 92101

Outside the Lens - "Cameras in the Classroom: Juvenile Court and Community Schools" Budget					
Expenses	**San Diego Court School Cohort #1**	**San Diego Court School Cohort #2**	**San Diego Court School Cohort #3**	**San Pasqual Academy**	**Monarch**
Digital and Media Program Personnel	$18,500.00	$18,500.00	$18,500.00	$18,500.00	$18,500.00
Classroom Teacher Training	$2,000.00	$0.00	$0.00	$2,000.00	$2,000.00
Administrative Personnel	$2,000.00	$2,000.00	$2,000.00	$2,000.00	$2,000.00
Operating Production: Program Supplies	$3,000.00	$3,000.00	$3,000.00	$3,000.00	$3,000.00
Hardware: Computers, Equipment & Software	$42,170.00	$0.00	$0.00	$42,170.00	$42,170.00
Total Expenses	**$67,670.00**	**$23,500.00**	**$23,500.00**	**$67,670.00**	**$67,670.00**
Total					**$250,010.00***
Number of Students Served by Project					**96**

*$10.00 will be disallowed from the total budget.

[1] Tables for Approved Project Budgets for each school were taken from their submitted applications.

Human IT
4941 Eastern Avenue, Bell, California 90201

Human IT - "Human-I-T, Wonderful College Prep Academy, & Kajeet" Budget			
Expenses	**Price Per Unit**	**Number of Units**	**Total Amount**
Student Home Broadband Connection	$173.26	25	$4,331.50
iPad for Elementary Students	$410.00	328	$134,480.00
iPad for Middle School Students	$410.00	56	$22,960.00
iPad for High School Students	$410.00	56	$22,960.00
Apple MacBook Pro M1	$4,500.00	2	$9,000.00
Software - AppleCare+ for iPad	$440.00	69	$30,360.00
Software - AppleCare+ for Laptop	$400.00	2	$800.00
Software - Remote Learning	$108.50	1	$108.50
Administrative Cost	N/A	N/A	$25,000.00
Total			**$250,000.00**
Number of Students Served by Project			**465**

Small School District Association
925 L Street, S 1200, Sacramento, CA 95814

Small School District Association - "Rural but Not Disconnected- SSDA & OVUSD" Budget			
Expenses	**Price Per Unit**	**Number of Units**	**Total Amount**
Assessment of School and Community Infrastructure (Copernicus)	$6,500	1	$6,500.00
Hotspots for each student	$70	115	$8,050.00
Monthly fee for in home hotspot or satellite access for students	$50	115 x 12 months	$69,000.00
Satellite for buses	$2,500	5	$12,500.00
"Monthly provider fee for bus"	$40	5 x 12 months	$2,400.00
1:1 Devices	$400	115	$46,000.00
Device Charging Carts	$400	6	$2,400.00
Trainings Staff (2 full day in person ASU)	$5000	2	$10,000.00
Trainings Parents & Students (5 workshops/ 1 in person) Copernicus	$1800	5	$9,000.00
Tech Support Person through Copernicus	$27,000	1	$27,000.00
Courses through ASU Prep Digital	$200 per student	60 students	$12,000.00
High quality online learning platforms K-5	$20,000	1	$20,000.00
CBO Administrative Costs		1	$24,800.00
Total			**$249,650.00**
Number of Students Served by Project			**101**

Thrive
2739 East Evans Road San Diego, CA 92106

Thrive- "Rural but Not Disconnected Thrive & Surprise Valley" Budget			
Expenses	**Price Per Unit**	**Number of Units**	**Total Amount**
Assessment of School and Community Infrastructure (Copernicus)	$15,000.00	1	$15,000.00
Network Equipment	$6,000.00	TBD	$6,000.00
Hotspots for each student	$70.00	130	$9,100.00
Monthly fee for in home hotspot	$40.00	130 X 12 months	$62,400.00
Hotspots for buses	$2,500.00	4	$10,000.00
Monthly fee for bus hotspots	$40.00	4 X 12 months	$1,920.00
1:1 Devices	$400.00	115	$46,000.00
Device Charging Carts	$400.00	6	$2,400.00
Additional Tech Support by Shasta Unified High School MOU	$8,000.00	1	$8,000.00
Tech Support Person through Copernicus	$20,000.00	1	$20,000.00
Trainings Staff (2 full day in person ASU for 20 teachers and staff)	$6,000.00	2	$12,000.00
Trainings Parents & Students (5 workshops/ 1 in person) Copernicus	$2,000.00	5	$10,000.00
Courses through ASU Prep Digital	$200.00	60	$12,000.00
High quality online learning platforms K-5	$10,000.00		$10,000.00
CBO Administrative Costs	$25,000.00	1	$25,000.00
Total			**$249,820.00**
Number of Students Served by Project			**115**

END OF APPENDIX A

APPENDIX B
DDGP Panel Final Scores

Applicant / Category	Outside the Lens	Human IT	Small Schools District Association	Thrive
Scope of Work	33.83	37.33	36.83	36.83
Experience	28.67	29.67	27.83	27.83
Budget	19.00	19.00	19.00	19.00
Overall	9.33	9.67	9.67	9.33
Total	**90.83**	**95.67**	**93.33**	**93.00**

This document is a copy of Appendix E of Resolution T-17770

END OF APPENDIX B

APPENDIX C
Project Status Report

Each project status report should include a cover page with the following table:

Grant Recipient (CBO Name):	
Project Name:	
Beneficiary Public Schools:	
Report Type (Progress or Completion):	
Report Submission Date: (MM/DD/YY)	
Payments Received to Date: ($)	
Project Completion Date: (MM/DD/YY)	
Attestation: I certify that all statements and representations made in this report are true and correct under penalty of perjury.	Name: Signature: Report submission date:

The two project status reports must respond to each of the items enumerated below. Organize and label responses in a manner consistent with the list of items below.

1. What are the total project expenses incurred to date?

2. Are the expenses incurred during this reporting period consistent with the approved project budget? If not, please explain and provide justification for the difference.

3. Describe progress on the approved Scope of Work. Using both qualitative and quantitative terms, describe accomplishments made during this reporting period. Identify and organize accomplishments according to the approved Scope of Work. For each item within the approved Scope of Work, identify whether all the milestones/goals set for this reporting period were achieved. If any of the goals or milestones set for this reporting period were not met, explain why.

4. Are the accomplishments described consistent with the approved project plan? If not, please explain.

5. Describe any additional project accomplishments for this reporting period that were not part of the approved Scope of Work.

6. Identify, describe/explain, and provide justification for any changes or diversions from the approved Scope of Work during this reporting period. How will the changes and diversions during this reporting period affect project completion (e.g., delays, set goals that cannot be accomplished, etc.)? Was CPUC notified of these changes or diversions, and if so, were the changes or diversions approved by the CPUC? If not, please explain why CPUC was not notified.

7. Identify, describe/explain, and provide justification for any changes or diversions from the approved project budget during this reporting period. How will the changes and diversions during this reporting period affect project completion (e.g., delays, set goals that cannot be accomplished, etc.)? Was CPUC notified of these changes or diversions, and if so, were the changes or diversions approved by the CPUC? If not, please explain why CPUC was not notified.

8. Are additional changes or diversions anticipated to the approved Scope of Work during the remainder of the project period? If so, please describe and provide justifications, and explain how the changes or diversions will affect project completion or project goals.

9. Are additional changes or diversions anticipated to the approved project budget during the remainder of the project period? If so, please describe and provide justifications, and explain how the changes or diversions will affect project completion or project goals.

10. Identify challenges to the project experienced during this reporting period and describe the course of action taken to address the challenges.

11. Identify future challenges anticipated during the remainder of the project. For each challenge identified, what is the planned course of action to address the challenge. Will the challenges affect project completion? If so, please explain how project completion will be affected.

12. Identify and describe any unexpected benefits that resulted from the project during this reporting period.

END OF APPENDIX C

APPENDIX D
Disbursement Schedule and Conditions of Payment

- Grantee will receive grant funds at three points throughout the project period to be allocated as follows:
    - **First disbursement:** 25% of the grant award to be issued after approval of Res. T-17794 to fund the project's initial ramp up period.
    - **Second disbursement:** Up to 50% of the grant award
    - **Third disbursement:** 25% of the grant award, plus any remaining funds, if applicable.
- After the first disbursement, subsequent payment requests will accompany two of the reports required by T-17770. These include:
    - **Project Status Report:** due no later than **February 1, 2024**, and
    - **Project Final Completion Report:** due no later than **November 1, 2024**.
- The relevant project report must be submitted in order for a payment request to be granted.
- Grantee shall submit final requests for payment no later than 3 months after completion of the project or November 1, 2024, whichever is earlier.
- Payment will be based upon receipt and approval of invoices and other supporting documents showing the expenditures incurred for the project are in accordance with their approved application and budget.
- Grantee shall notify the Commission as soon as it becomes aware that they may not be able to meet project deadlines.
- Payment will be made in accordance with, and within the time specified in California Government Code § 927 et seq.
- The Commission has the right to conduct any necessary audit, verification, and discovery during project implementation to ensure that DDGP funds are spent in accordance with the terms of approval granted by the Commission.
- Grantee invoices will be subject to audit by the Commission at any time within three years of final payment.

Certification Requirement: Grantee must certify that each report and payment request submitted is true and correct under penalty of perjury.

All required reports and payment requests, including invoices and other supporting documents should be submitted via email to: DigitalDivideGrantProgram@cpuc.ca.gov

END OF APPENDIX D

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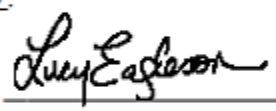
APPENDIX E
Signed Terms and Conditions of the Digital Divide Grant Program

This document is a copy of Appendix D of Resolution T-17770.

Appendix D – Terms and Conditions of the Digital Divide Grant Program

By signing this application, I declare under penalty of perjury under the laws of the State of California that I am authorized to act on behalf of the applicant, that the information submitted with this application is true and accurate to the best of my knowledge. I understand and acknowledge that if selected as a grant award recipient, the organization and any of its officers, employees, agents will carry out the approved project in good faith and shall adhere to terms and conditions of the California Public Utilities Commission, the Digital Divide Grant Program, California Public Utilities Code § 280.5, Decision 21-10-020, and Resolution T-17770, and any successor decisions.

Signed this 11 day of January, 20 23.

By: 

Name: Lucy Eagleson
Title: Advancement Director
On behalf of: Outside the Lens
Address: 125 14th Street
San Diego, CA 92101
Phone: 858-349-7578

Resolution T-17770
CD/EVW

Appendix D – Terms and Conditions of the Digital Divide Grant Program

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Signed this 11th day of January, 2023.

By: _____

Name: Monte Lim
Title: VP, Compliance
On behalf of: Human-I-T
Address: 4941 Eastern Ave.,
Bell, CA 90201
Phone: 562.200.0412

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Signed this 9th day of January, 2023.

By: Timothy J. Taylor

Name: Tim Taylor
Title: Executive Director: Small School Districts' Association
On behalf of: Owen's Valley Unified School District
Address: P. O. Drawer or 202 South Clay St.
Independence, California 93526
Phone: 760.878.2405

Appendix D – Terms and Conditions of the Digital Divide Grant Program

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Signed this 10th day of January, 2023.

By: _____
Name: Nicole Assisi
Title: CEO
On behalf of: Thrive Public Schools
Address: 2739 E Evans Rd, San Diego, CA 92106
Email: NAssisi@thriveps.org
Phone: 310.883.3667

END OF APPENDIX E