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RULES GOVERNING

FILING AND POSTING OF TARIFF SCHEDULES

FOR

GAS, ELECTRIC, TELEPHONE, TELEGRAPH, WATER, AND HEAT UTILITIES

GENERAL ORDER No. 96



PUBLIC UTILITIES COMMISSION STATE OF CALIFORNIA

GENERAL ORDER No. 96

(Repealing General Orders No. 15, 17, 45, 48, 53, 54, 55, 56, 57, 59, 60, 68, 71A, 73, 74 and 78.)

Railroad Commission of the State of California

RULES GOVERNING THE FILING AND POSTING OF SCHEDULES OF RATES, RULES, REGULATIONS, AND CONTRACTS RELATING TO RATES, APPLICABLE TO GAS, ELECTRIC, TELEPHONE, TELE-GRAPH, WATER, AND HEAT UTILITIES

Approved September 29, 1942. Effective January 1, 1943. (Decision 35817, Case 4626, 44 C. R. C. 393.) Sec. XII amended January 23, 1951 (Res. No. U-506.)

It is hereby ordered, That the following rules be adopted, effective January 1, 1943, to govern all Gas, Electric, Telephone, Telegraph, Water and Heat Utilities as defined in the Public Utilities Act, in the filing of their rates, rules, regulations and contracts relating to rates; and

It is hereby further ordered, That General Orders heretofore issued by the Commission and designated as Numbers 15, 17, 45, 48, 53, 54, 55, 56, 57, 59, 60, 68, 71-A, 73, 74, and 78, together with all amendments and supplements thereto, be repealed as of the date this Order becomes effective.

The Order herein comprises the following sections and exhibits: Section Title

- I. General Application and Purpose
- II. Form and Construction of Tariff Schedules
- III. Rules for Submission of Tariff Sheets
- IV. Filed and Effective Dates
- V. Procedure in Filing Tariff Sheets Which Do Not Increase Rates or Charges
- VI. Procedure in Filing Increased Rates
- VII. Tariff Sheet Rejection Procedure
- VIII. Public Inspection of Tariff Schedules
 - IX. Contracts Authorized by Tariff Schedules
 - X. Contracts and Services at Other Than Filed Tariff Schedules
 - XI. Service to Employees
- XII. Telephone Toll Stations and Telegraph Offices
- XIII. Telephone Directories
- XIV. Withdrawal of Service
 - XV. Exceptions

Exhibit

· A—Typical Rate Schedules

B-Typical Advice-Letter

I. General Application and Purpose

A. Tariff Schedules and Tariff Sheet Defined. The term "Tariff Schedules" when employed in these rules includes the entire body of

(2)

rates, tolls, rentals, charges and classifications, rules and regulations collectively as enforced by a public utility, although the book or volume incorporating the same may consist of one or many sheets applicable to distinct service classifications. The term "Tariff Sheet," refers to individual sheets of such volume constituting the entire tariff schedules of the utility, and including preliminary statement, rate schedules, rules and regulations and sample forms.

B. Scope of Rules. These rules are designed to provide for (1) the general form and construction of tariff schedules required by Section 14(b) of the Public Utilities Act to be filed with the Commission and kept open for public inspection, (2) the procedure to be followed in the filing and publishing of tariff schedules in compliance with Sections 15 and 63 of said Act, and (3) the procedure to authorize a utility under particular circumstances to depart from its filed and effective tariff schedules as provided in Section 17(b) of said Act.

C. Effect of Rules. These rules shall apply to and govern all utilities of the classes herein named, whether beginning service before or after the effective date of these rules, but they shall not affect any right or duty arising out of any existing rule or order in conflict herewith. The Commission at any time may direct a utility to make such revisions or filings of its tariff schedules or any part thereof as to bring them into compliance herewith.

D. Separate Utility Services. Any public utility engaged in rendering two or more classes of utility services as defined in the Public Utilities Act, such as both gas and electric services, shall file with the Commission separate tariff schedules covering each class of utility service rendered, except that public utilities engaged in the furnishing of both telephone and telegraph service may, with the approval of the Commission, file combined tariff schedules for such services.

II. Form and Construction of Tariff Schedules

A. Form. Tariff schedules should be in loose-leaf form for binding in a stiff-backed book or volume (or more than one volume when required) and should consist of the following parts or subdivisions arranged in the order set forth on the following page.

(1) Title Page.

"TARIFF SCHEDULES Applicable to (Kind of) SERVICE Together with Information Affecting Rates and Service of (NAME OF UTILITY)" (2) Table of Contents—A complete index of numbers and titles of effective sheets listed in the order in which the tariff sheets should be arranged in the tariff schedule book.

(3) *Preliminary Statement*—A brief description of the territory served, with map or maps of same, types and classes of service rendered, and general conditions under which the service is rendered.

NOTE: Table of contents sheets and preliminary statement sheets should bear C.R.C. sheet numbers and have the same general characteristics in form as hereafter discussed for rate schedules, rules and regulations, and should be maintained currently up-to-date to conform with the balance of the tariff schedules.

- (4) Rate Schedules.
- (5) Rules and Regulations.
- (6) Sample Forms.
- B. Tariff Books.

(1) Effective Rates. A book or volume of tariff schedules presently effective must be maintained at all times.

(2) Cancelled Sheets. Cancelled tariff sheets shall be removed from the utility's file of currently effective tariff schedules. The utility shall retain permanently a file of cancelled tariff schedules.

C. Construction of Tariff Schedules for Filing.

(1) General. The loose-leaf sheets used in tariff schedules should be $8\frac{1}{2}$ inches wide by 11 inches long of paper stock not less than 13-lb. bond or of equal durability. Tariff schedules may be printed, typewritten or mimeographed, or such other process may be used which will provide a durable record. One side of a sheet only may be used and it should be ruled showing a rectangular space approximately 7 inches wide and $8\frac{3}{4}$ inches long so as to leave a margin of approximately $1\frac{1}{3}$ inches at the top and bottom of the sheet and a binding margin of at least $1\frac{1}{3}$ inches at the left of the sheet. (See Exhibit "A" attached.) The margin at the top of the sheet shall show:

- (a) On left-hand side—The name and address of the public utility.
- (b) On right-hand side—California Railroad Commission sheet number, (C.R.C. sheet number) with designations as to whether it is an original or revised sheet, together with the C.R.C. numbers of the sheets cancelled thereby, if any. Sheets shall be numbered consecutively beginning with No. 1 for the first sheet filed by a utility. Sheet numbers shall not be used more than once. Where a utility is using a series of numbers as of the effective date of this Order which is not in conflict herewith, such series should be continued. Each utility should use a

letter suffix as a part of the C.R.C. sheet number to designate the class of service involved, as follows:

Electric	-E	Telephon	ne —T
Gas	-G	Telegra	oh —T
Heat	-H	Water	-W

The margin at the bottom of the sheet should show:

(a) On left-hand side.

Advice Letter No. The serial number of the advice letter with which the sheet is submitted to the Commission.

Decision No. The Commission's decision number if the sheet is filed in accordance with a decision; otherwise this space is left blank.

- (b) Center-Name and title of responsible utility official.
- (c) On right-hand side—The terms "Date Filed," "Effective" and "Resolution No.," each term to be followed by a blank space to be filled in by or as directed by the Commission.

(2) *Rate Schedules*. Each rate schedule should include the following information and as nearly as possible in the order shown. Exhibit "A" attached illustrates forms of typical rate schedules for several classes of utilities.

Schedule Number, or other designation.

Class of Service, such as commercial or domestic.

Character or Applicability, such as heating, lighting, or power, or individual and party-line telephone service.

Territory, to which the schedule is applicable.

Rates, in tabular form where practicable.

Conditions, limitations, qualifications, and restrictions. The conditions should be brief and clearly worded to cover all special conditions of the rate which are not fully covered in the rules and regulations.

When a rate schedule or a rule and regulation is carried forward from one sheet to another the word "Continued" should be shown at the bottom of and at the beginning of the appropriate sheets.

(3) *Rules and Regulations.* Each rule and regulation should be numbered and should have a title briefly indicative of its contents. A separate sheet or series of sheets should be used for each rule and regulation. Rules and regulations shall be in similar form to that previously described and shall bear C.R.C. sheet numbers, advice letter numbers, filed and effective dates, the same as prescribed for rate schedules.

Appropriate general rules and regulations should cover the application of all rates, charges and service when such applicability is not fully set forth in and as a part of the rate schedules themselves. The following subjects and other subjects, where necessary, should be covered by rules and regulations included in the tariff schedules:

Definitions-Clear and concise definitions of the principal terms used in the tariff schedules.

Description of Service-Description of character of service rendered and standards of service maintained.

Application for Service-Procedure necessary to obtain service. Contracts-Contractual requirements.

Special Information Required on Forms-Notations required to appear on contracts, bills and deposit receipts.

Establishment and Re-establishment of Credit-Procedure necessary to establish credit and to re-establish impaired credit.

Deposits-Required for various purposes and classes of service, conditions precedent to return of deposits, interest paid.

Notices-Methods of serving.

Rendering and Payment of Bills-Methods of rendering bills, billing periods, due dates, methods of payment.

Disputed Bills-Methods of adjustment; amount may be deposited with Commission, time limits.

Discontinuance and Restoration of Service-Reasons for discontinuance, notification, time limits, procedure necessary for restoration of service, charges.

Rates and Optional Rates-Utility to promptly advise customers of new or optional rates applicable to their service, customers to exercise option.

Temporary Service-Conditions precedent to rendering temporary service or service to speculative projects.

Shortage of Supply-Interruption of delivery of service, notice to customers, apportionment of available service.

Line Extensions-Free extensions, deposits, refunds.

Service Extensions-Free extensions, deposits, refunds, ownership, maintenance.

Service Connection Made by Utility Employees-No others unless authorized.

Right of Ingress to and Egress from Customers' Premises-At all reasonable hours.

In addition to the above, other items having special significance to particular conditions should be embodied within the rules and regulations.

(4) Sample Forms. Sample copies of printed forms that are normally used in connection with customers' services such as applications for service, regular bills for service, contract forms, delinquency notices, disconnect notices, deposit receipts, and similar forms shall be considered a part of a utility's tariff schedules. Each form should be mounted on a regularly numbered tariff sheet showing the name or title of the form. Such forms shall be maintained currently up-to-date in the same manner as rates, charges, rules and regulations, insofar as changes therein affect rates and conditions of service. Forms used by governmental agencies may be used in lieu thereof when not in substantial conflict with provisions of this Order.

III. Rules for Submission of Tariff Sheets

A. *Transmittal of Tariff Sheets*. All tariff sheets shall be transmitted by an advice letter. A revised table of contents sheet shall be transmitted with each advice letter.

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B. Number of Copies. Each submission of advice letter and tariff sheets shall be in quadruplicate. One copy will be returned to the utility.

C. Contents of Advice Letter. The advice letter should list the sheet numbers and titles of all tariff sheets being filed, together with the sheet numbers of all sheets being canceled. Exhibit "B" attached hereto shows a sample letter. The letter should give essential information as to the reasons for the filing and the date on which the tariff sheets are proposed to become effective. The advice letters shall call attention to each increase or decrease in rate or charge, or change in condition which may result in an increase or decrease or withdrawal of service. In the case of an increase authorized by a Commission decision, reference to the decision number in the advice letter authorizing such increase shall be given. (See Section VI)

If the tariff schedules as filed will result in an increase or decrease in revenues, the advice letter should give an estimate of the annual revenue effect thereof. Such estimate should be by areas, schedules and classes of customers where practicable.

When the filing covers a new service not previously offered or rendered, the general effect of such filing should be explained. The advice letter should state whether or not present rates or charges will be affected, deviations or conflicts created, or service withdrawn from any present user.

D. Numbering of Advice Letters. Advice letters should be numbered chronologically beginning with No. 1 for the first such letter submitted by a public utility for each class of utility service rendered, except that a single series of advice letters may be used for telephone and telegraph services combined in the same tariff schedules. Present series of numbers, if not inconsistent with the provisions herein specified, should be continued.

E. Application for Short Notice Authority. If a utility desires to place reduced rates in effect in less than 30 days after filing, the application for short notice authority may be incorporated in the advice letter. The rates will not become effective on less than statutory notice until appropriate action by the Commission, of which the utility will be advised.

IV. Filed and Effective Dates

A. Filed Date. The "Filed" date of tariff sheets submitted to the Commission for filing is the date such sheets are received at either the Commission's San Francisco or Los Angeles office.

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B. Effective Date. The "Effective" date is the date on which the rates, charges, rules, regulations and classifications stated in the sheets, first become effective. This date, in accordance with the statutory notice period shall not be less than the thirtieth (30th) calendar day after the filed date unless authorization by the Commission be first obtained.

Unless otherwise ordered or authorized, rates shall be made effective as follows:

(1) *Measured Service*—For measured service the tariff sheet will apply to bills based on regular periodic meter or register readings or closing meter or register readings for periods ending on or after the effective date.

(2) Flat Rate Service—Flat rate service tariffs will apply to all bills covering periods beginning on or after the effective date.

V. Procedure in Filing Tariff Sheets Which Do Not Increase Rates or Charges

A. On Regular Statutory Notice. A new tariff sheet covering a service or commodity not theretofore furnished or supplied, or a changed tariff sheet not increasing or resulting in an increase, or which will result in a decrease, in any rate, toll, rental or charge, may be filed by the advice letter designated in Section III. Such tariff sheets, unless suspended by the Commission either on complaint or on its own motion, will become effective not less than thirty (30) days after filing.

B. On Less than Statutory Notice. Upon application in the advice letter, and for good cause shown, the Commission may authorize tariff sheets which do not result in increases in rates or charges to become effective on less than the thirty (30) day statutory period. If authorized, the Commission will cause to be inserted the resolution number and effective date on each tariff sheet affected.

C. Return of Copy of Tariff to Utility. One copy of the tariff sheet bearing the "Filed" and "Effective" dates will be returned to the utility and will establish the utility's official file copy of such sheets having been filed with the Commission.

D. Suspension. If a tariff sheet is permanently suspended after hearing and order of the Commission, the advice letter number and sheet numbers shall not be used again.

VI. Procedure in Filing Increased Rates

The tariff schedules of a utility may not be changed whereby any rate or charge is increased, or any condition or classification changed so as to result in an increase, or any change made which will result in a lesser service or more restrictive conditions at the same rate or charge, until a showing has been made before the Commission and a finding by the Commission that such increase is justified.

A formal application to increase rates shall be made in accordance with the Commission's Rules of Procedure, except where the increases are minor in nature. If the Commission grants such application the utility shall prepare and file appropriate tariff sheets, accompanied by an advice letter as provided in Section III herein. In cases where the proposed increases are minor in nature the Commission may accept a showing in the advice letter, provided justification is fully set forth therein, without the necessity of a formal application. The filing of any tariff sheet which will result in any increase in any rate or charge or in a more restrictive condition shall be by the advice letter designated in Section III. and Toy Cont.

VII. Tariff Sheet Rejection Procedure

The Commission may reject tariff sheets which do not conform to the requirements specified in this Order, or which have alterations on the face thereof or contain errors. When a tariff sheet has been rejected, copies of such sheet will be stamped "Sheet Rejected" and the accompanying advice letter will be stamped "Sheet Rejected" in the appropriate place or places. The Commission will return one copy of such rejected sheets to the public utility, with a letter stating the reasons for its rejection. Rejected tariff sheets shall be retained in the utility's file of cancelled and superseded sheets, and sheet numbers and advice letter numbers of rejected filings shall not be reused.

VIII. Public Inspection of Tariff Schedules

A. Tariff Schedules Open to Public Inspection. Each public utility shall maintain, open for public inspection at its main office in California, a copy of its complete tariff schedules and advice letters as filed with the Commission. Each public utility shall maintain, open for public inspection at its more important commercial offices, copies of its effective tariff schedules applicable within the territory served by such offices.

B. Public Notice. Each public utility shall post in a conspicuous place in its main office, and in each of its branch offices wherever the patrons receive attention, a notice to the effect that copies of the schedules of rates applying in the territory are on file, and may be inspected by anyone desiring to do so.

IX. Contracts Authorized by Tariff Schedules

Whenever it is expressly provided by a filed tariff sheet of a utility that a written contract shall be executed by a customer as a condition to the receipt of service, relating either to the quantity or duration of service or the installation of equipment, the executed contract need not be filed with the Commission, but a copy of the general form of contract to be used in each case shall be filed with the tariff schedules as hereinabove provided. Each such contract form shall contain substantially the following provision:

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"This contract shall at all times be subject to such changes or modifications by the Railroad Commission of California as said Commission may, from time to time, direct in the exercise of its jurisdiction."

X. Contracts and Services at Other Than Filed Tariff Schedules

A. General Requirements and Procedure. Except as expressly permitted by the succeeding subsection B of this Section X, no utility of a class specified herein shall hereafter make effective any contract or arrangement for the furnishing of any public utility service at rates or under conditions other than the rates and conditions contained in its tariff schedules on file and in effect at the time, unless it first obtain the authorization of the Commission to carry out the terms of such contract or arrangement. Request for such authorization should be made by formal application in accordance with the Commission's Rules of Procedure, except that where the service is of minor importance or temporary in nature, the Commission may accept an application and showing of necessity by letter. Each such contract shall contain a provision indicating the understanding of the parties that it shall not become effective until such authorization of the Commission is obtained. Such contract shall also contain substantially the following provision:

"This contract shall at all times be subject to such changes or modifications by the Railroad Commission of California as said Commission may, from time to time, direct in the exercise of its jurisdiction."

B. Governmental Agencies. Notwithstanding the provisions contained in subsection A hereof, a public utility of a class specified herein may, if it so desires, in addition to the classes of service specified as applicable to them in Section 17 of the Public Utilities Act (applicable to telephone and telegraph companies) furnish service at free or reduced rates or under conditions otherwise departing from its filed tariff schedules to the United States and to its departments and to the State of California and its political subdivisions and municipal corporations, including the departments thereof, and to public fairs and celebrations. The utility shall promptly advise the Commission thereof by letter and, where a contract has been entered into, submit three copies of such contract for filing. The Commission may, in an appropriate proceeding in the exercise of its jurisdiction, determine the reasonableness of such service at free or reduced rates or under conditions departing from its filed tariff schedules. This subsection shall not be construed as applicable to contracts for resale service.

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XI. Service to Employees

Where a utility renders service to its employees at rates or charges differing from those applicable to others, the basis of such rates and charges shall be filed as a part of the utility's tariff schedules.

XII. Telephone Toll Stations and Telegraph Offices

A telephone or telegraph public utility which has its basic toll telephone or telegraph rate schedules on file with the Commission, may open and close toll stations or telegraph offices in its service territory and apply such rates thereto effective with the opening or closing thereof provided the Commission is notified at least ten (10) days in advance of such opening or closing, except that in cases of discontinuance by causes beyond the utility's control the Commission shall be notified as soon as possible thereof. The utility shall, as soon as practicable and in no case more than fifty (50) days after the date on which the change occurred, make an appropriate filing covering the change in its list of stations and give the date when such change became effective. [Last sentence amended Jan. 23, 1951, Res. No. U-506.]

XIII. Telephone Directories

Telephone public utilities which issue telephone directories shall send to the Commission two copies of each directory issued, at the time of distribution thereof to subscribers and the public. Such directories should not be listed in the table of contents nor given C.R.C. sheet numbers. Rates for advertising in telephone directories shall be filed in the same form and manner as that heretofore described for other services.

XIV. Withdrawal of Service

No public utility of a class specified herein shall, unless authority has been obtained from the Commission, either withdraw entirely from public service or withdraw from public service in any portion of the territory served.

XV. Exceptions

Exceptions to the operation of this Order will be authorized upon proper showing by any interested party.

Approved and dated at San Francisco this 29th day of September, 1942.

RAILROAD COMMISSION OF THE STATE OF CALIFORNIA

By H. G. MATHEWSON, Secretary

Exhibit A-1						
mple Ra	te Sch	edule fo	or Tel	Lephone	Utilities	

Alpha Telephone Company		Revised	_C.R.C.	Sheet	No.	3456-T
Los Angeles, California	Cancelling	Original	_C.R.C.	Sheet	No.	2345-T

Schedule No. A-1

FLAT RATE EXCHANGE SERVICE

APPLICABILITY

Sa

Applicable to individual and party line business and residence flat rate exchange telephone service.

TERRITORY

Within the base rate areas of the Alleghany, Beckwith, Caspar, Danville, Grenada and Hamilton exchanges, as said areas are defined on maps filed as part of the tariff schedules.

RATES

				Desk or Hand Set S Rate per Month			
						Business Service	Residence
Each	Individual Two-Party Four-Party	n	Primary "	Stati "		\$2.75 2.25	\$2.25 2.00 1.75
	Extension 3						.75
						1.00 25¢ per month	

SPECIAL CONDITIONS

1. Service under this schedule will also be provided outside the base rate area but within the boundaries of the exchange area at the sum of above rates and mileage rates.

2. Extension stations at the above rates will be installed only on the same premises as the primary station.

(To be inserted by utility)	Issued by	(To be inserted by C.R.C.)
Advice No. 234	John Doe	Date Filed
Dec: No	Name	Effective
	Vice President	Resolution No.

5	Hillside Water Company	Origi	nal_C.R.C. Sheet No4-W
	125 Beta Street Jacksonville. California	Cancelling	C.R.C. Sheet No.
*		Schedule No. 1	
		GENERAL METERED SERVICE	
e	APPLICABILITY		
	Applicable to all summer resort or seaso		netered water service, except
	TERRITORY		
		oorated limits of the town ap included in the Tariff	of Jacksonville, Green County Schedules as Map No. 1.
	RATES		
	Quantity C	Charge:	Per Meter Per Month
	Next	600 cu.ft. or less 1,400 cu.ft., per 100 cu. 3,000 cu.ft., per 100 cu. 5,000 cu.ft., per 100 cu.	ft20 ft15
	Minimum Ch	harge:	
	For 3/ For For 1	/8-inch meter /4-inch meter 1-inch meter 2-inch meter 2-inch meter	2.00 3.00 4.00
		The Minimum Charge will e consumer to the quantity which that monthly minimu will purchase at the Quan	of water m charge
	SPECIAL CONDITIONS		
	(To be inserted by utility)	Issued by	(To be inserted by C.R.C.)
	Advice No. 1	John Doe Name	Date Filed
1	Dec. No		Effective

Exhibit A-3 Sample Rate Schedule for Electric Utilities

John Doe Electric Company San Francisco, California Cancelling <u>Original</u> C.R.C. Sheet No. <u>905-E</u>

Schedule No. C-1

COMMERCIAL LIGHT AND POWER

APPLICABILITY

Applicable to alternating current electric service for lighting, cooking, heating or power, or any combination thereof.

TERRITORY

Within the incorporated limits of Albany, Bakersfield, Berkeley, Emeryville, Fresno, Piedmont, Oakland, Sacramento, San Francisco, San Jose, San Leandro and Stockton.

RATES

Per Meter

Minimum Charge: 50¢ per month per hp. of all polyphase motors that may be connected at the same time, but in no case less than \$1.60 per month.

SPECIAL CONDITIONS

1. Whenever the monthly use of energy exceeds 8,000 kwhr for three consecutive months, a maximum demand meter will be installed as promptly as possible.

(To be inserted by utility)	Issued by	(To be inserted by C.R.C.)
Advice No. 152	John Doe	Date Filed
Dec. No 28795	Name	Effective
2011	President	Resolution No.

Exhibit A-4 Sample Rate Schedule for Gas Utilities

John Doe Gas Company Los Angeles, California Cancelling <u>Revised</u> C.R.C. Sheet No. <u>944-G</u>

Schedule No. 3

GENERAL SERVICE

APPLICABILITY

Applicable to domestic and commercial service of natural gas for cooking, water heating, space heating, refrigeration, and other domestic and commercial uses.

TERRITORY

Within the Eastern District, including San Pedro, Wilmington, and adjacent territory in Los Angeles County.

RATES	Per Meter Per Month
	First 300 cu.ft. or less \$0.85
	Next 1,200 cu.ft., per 100 cu.ft09
	Next 2,000 cu.ft., per 100 cu.ft063
	Next 6,000 cu.ft., per 100 cu.ft06
	Next 10,000 cu.ft., per 100 cu.ft056
	Over 20,000 cu.ft., per 100 cu.ft05

SPECIAL CONDITIONS

(To be inserted by stility)	Issued by	(To be inserted by C.R.C.)
	abbuot by	Date Filed
Advice No. 184	Jack Doe	
	Name	Effective
Dec. No		
	General Manager	- Ponolution No.

— 16 — EXHIBIT "B"

Example of an "Advice Letter" Which Must Accompany Each Rate Filing (Size $8\frac{1}{2}$ " x 11")

Advice No	(NAME OF UTILITY)	
Railroad Commi	ssion of the State of California	(Date)
		_hereby transmits

for filing the following changes in tariff schedules applicable to its _____and which are attached hereto:

(Department)	or Area)	
C.R.C. Sheet No.	Title of Sheet	Cancelling O.R.C. Sheet No.
etc.	etc.	etc.

Typical Wording Where New Service Is Involved

This filing will not increase any rate or charge, cause the withdrawal of service, nor conflict with other schedules or rules and regulations. It is desired that this filing become effective on regular statutory (30 days) notice. (If longer than 30 days, specify the desired effective date.)

Typical Wording for Short Notice Application

It is requested that this filing be made on less than statutory notice for the reason______ It is requested these rates be made effective for billings on and after______

Typical Wording for Increase In Rates

These tariffs are submitted pursuant to Decision No.______ of the Railroad Commission of the State of California dated______ The tariffs are to be effective under such order on______ The increases in revenues based on present volume of sales are as follows (by schedules and areas).

Typical Wording for Decrease In Rates

This filing covers a reduction in the rate for (telephones, gas, electric, water—give full details) in the ______serving areas. There are no increases involved in this filing nor will it result in withdrawal of any service or conflict with other schedules or rules and regulations. It is desired that it become effective on _____

which is on less than statutory notice and the Commission's authorization is requested for such notice which will result in additional savings to customers over and above the savings which would accrue on regular 30 days' notice. (Or other good cause.)

The reduction in revenues based on present value of sales is as follows on an annual basis (by schedules and areas):



62484 6-52 1M

printed in CALIFORNIA STATE PRINTING OFFICE

(Date)